

# » SUPPLY CHAIN COORDINATOR (F/M/D)

## ABOUT US

PLIXXENT offers innovative polyurethane-based technologies. As a specialist for standard solutions and customized systems, we accompany our customers along the entire value chain – from initial consultation to a after-sales support. In-depth know-how in the development, production and processing of polyurethanes, flexibility in the procurement of raw materials and a European team with decades of experience make us a reliable, high-performance partner – and an attractive employer with a wide range of career opportunities.

In March 2021, PLIXXENT acquired the business and assets of the former MRi Polytech International, now trading as Polytech Liquid Polymers Ltd. To support our planned growth, together with our integration into the wider PLIXXENT European network, we would like to expand our local Supply Chain Team by recruiting a Supply Chain Coordinator, who will report to the local Supply Chain Team Leader. The role will be based at our site in Pott Shrigley (near Macclesfield) in Cheshire.

## YOUR NEW CHALLENGE

As a **Supply Chain Coordinator**, you will be joining our Supply Chain Team coordinating supply chain activity, procurement, order processing, transport management and provide overall administrative support. With involvement in international sourcing and by joining a highly experienced team this is an excellent opportunity into the supply chain and procurement industry for an enthusiastic person looking to learn and grow. The company is going through a period of change, and this impacts the Supply Chain Team more than any other area of the company, as processes are aligned with those of our parent company. During the summer 2022 we will also transition from SAGE to SAP S4/HANA.

As a **Supply Chain Coordinator (m/f/d)** you have the following responsibilities:

- Sales Distribution - Handling of customer related sales orders, confirmations, invoices, deliveries & returns
- Material Management - Handling of Material requirements, Purchase Orders, purchase requisitions, contracts
- Production Planning & Control - Processing orders, dispatch of planned orders, dispatch of process orders, MRP etc.
- Logistics Execution - Handling of freight; container units, orders, bookings & documents
- Master Data Management - Storage locations, lead-times, production versions, master recipes, resources, BoMs
- Building robust relationships with key customers and service providers

## WHAT YOU SHOULD BRING WITH YOU

As **Supply Chain Coordinator (m/f/d)** you have the following responsibilities:

- A minimum of 2 years' experience in a sales / commercial office environment, preferably for a manufacturer
- Excellent communication and interpersonal skills and a team player with customer and service orientation
- IT literate; competent with Microsoft Office; experience with SAP would be beneficial
- Enthusiasm and energy, coupled with a willingness to learn and the desire to contribute to our growth
- A "can-do" attitude, Solution-oriented, Analytical with a structured approach as well as high credibility and trustworthiness. Enjoy working in an international company
- Ability to work on differing tasks, meet deadlines when under pressure in a fast-paced environment



# PLIXXENT.

## WHAT YOU CAN EXPECT

At PLIXXENT we offer you a state-of-the-art working environment and all the advantages of a medium-sized, international company in start-up mode. We offer freedom to contribute your own ideas and take on responsibility. We cultivate a collegial atmosphere and work in a project-oriented manner.

## BECOME PART OF OUR TEAM

We are looking forward to your application. Please send your application together with a cover letter and your salary expectations as a PDF file to: [career@plixxent.com](mailto:career@plixxent.com).

PLIXXENT respects the principle of equality when hiring people. We do not discriminate based upon religion, race, national origin, gender, color, sexual orientation, disability status or similar characteristics. All hiring in PLIXXENT is decided on the basis of background experience, knowledge and merits according to our business needs.



**APPLY NOW!**